E Governance at CSJMU

The E-Governance at CSJMU is in congruence with its Vision and Mission Statements and it works towards enhancing the system of governance for the growth of the institute by leveraging new and cutting edge technologies to enhance decision-making and governance procedures. The broad purview of E-Governance encompasses areas of admissions, examinations, student progress monitoring, academics, placements management information systems and stake holder's inclusion in a staged manner. It aims at planning and providing adequate infrastructure for the successful employment of admission procedures, and for providing solutions for seamless administration of the institute.In order to offer simpler and efficient system of governance within the institution, the University aims towards implementation of e-governance in maximum activities of functioning, leading to seamless access of data for better decision making at various levels of the organization.

The University's E-Governance program aims to:

1. Increase the efficacy and efficiency of administrative procedures and achieve paperless administration

2. Provide a platform for effective communication between stakeholders

3. Maintain transparency and accountability in decision-making

4. Improve access to information and services for students, faculty and staff

5. Lower administrative expenses

6. Making the University visible globally

The E-Governance policy has been organized into various areas of operation, including:

- CSJMU has a website that reflects the mission and vision, history, aims and objectives, and relevant information related to faculty, infrastructure, courses offered, various activities, noble initiatives taken by the University, important notices etc. To ensure the smooth running of the website, a specialized cell "Project Management Unit" has been set up by the University. It takes care of the University website and ensures a prompt update of the latest notices/activities and aims to showcase the vibrant and energized environment of the University. Important information & achievements of the University are also posted on the social media.

- The students can easily communicate and access pertinent data, such as academic calendar, syllabus, exam timetables, admit cards, results, and significant notices.

- The manual tasks like record keeping, inventory, stock checking and filing have transformed with the use of digital technology. The voluminous data is handled efficiently and smoothly under E-Governance with minimal use of paper in offices.

The e-filling system includes electronic record-keeping of internal correspondence, creation of files, movement of correspondences and files, electronic signing of noting & drafts using Digital Signature Certificates (DSC), e Sign, and finally, the archival of records.

- Central Library at CSJMU has expanded its services and resources most significantly for all the users with automation and digitization. Users can access the e resources remotely.

- LMS enables faculty members to manage their courses online through *GyanSanchay*. They can now upload course materials and monitor student progress. The ERP portal also is used to manage daily classroom attendance.

- The Accounts is greatly benefitted with the use of e-governance while handling the pay rolls, salaries, investments, balance of payments, fee collection etc. This practice is particularly aligned with the government's policy of digital payments for better accountability and transparency.

- The faculty members can access information about their leave balances, and benefits, using an online ERP portal. They are able to update their personal information, as well as, apply for leaves online.

- The University has implemented an ERP system that enables the integration of numerous administrative processes, including human resources, finance, and procurement. Processes can be streamlined and real-time data can be made available for decision-making.

- The University has implemented an online admissions and hiring system that enables the quick processing of applications and the hiring of faculty and staff. This can significantly reduce the amount of time and materials needed for these processes.

- The CSJMU has a distinguished alumni webpage "Almaconnect" that helps in strengthening the alumni relationships.

- University is in the process to establish an online portal on mentor and mentee meetings. Through online students' satisfaction surveys, university aspires to enable the online platform where students should be able to give feedback on their classes and academic experiences.

- The University is in the process of establishing a system of performance evaluation of

academic and staff members through online mechanism process which helps in ascertaining the performance of its employees. Further, the University also aims to set

up an online grievance redressal system to monitor the grievances cases and resolve the complaints.

- To track and examine important performance metrics including student retention rates, graduation rates, and research output, the University aims to make effective use of data analytics in decision-making and accelerate the continuous improvement from received insights.

By offering an effective, efficient, accountable and transparent administrative system in the CSJM University, the E-Governance works to lead the University towards being a technologically sound, smoothly functioning, and transparently accountable entity.

Some commonly used E Governance facilities for stakeholders

S. No.	Description of facility	Link
1	Marksheet/ Degree/ Transcript	https://ssc.csjmu.ac.in/webpages/frmStudentLogin.aspx
2	Verification of Migration Certificates	https://studentservices.csjmu.ac.in/WEBPAGES/frmVerificationPage.aspx?SType=MGR
3	Verification of student data	https://erp.csjmu.ac.in/webPages/examination/exback/FrmStudentExamFormRollNoWise.aspx
4	Student Council	https://csjmu.ac.in/frontpage/student-council/
5	Anti Ragging Comittee	https://csjmu.ac.in/frontpage/anti-ragging-committee/
6	Rights of Persons with Disabilities	https://csjmu.ac.in/frontpage/the-rights-of-persons-with-disabilities/
7	Call Centre	https://csjmu.ac.in/facilities/call-centre/
8	Hobby Clubs	https://csjmu.ac.in/hobby-club/
9	Academic Calendar	https://csjmu.ac.in/frontpage/academic-calendar/
10	Affiliation Module login	https://affiliation.csjmu.ac.in/
11	Gyan Sanchay	https://gyansanchay.csjmu.ac.in/
12	Student Login	https://ssc.csjmu.ac.in/webpages/frmStudentLogin.aspx

REGISTRAR
Chhatrapati Shahu Ji Maharaj University,
Kanpur

Some commonly used E Governance facilities for stakeholders

S. No.	Description of facility	Link
1	Marksheet/ Degree/ Transcript	https://ssc.csjmu.ac.in/webpages/frmStudentLogin.aspx
2	Verification of Migration Certificates	https://studentservices.csjmu.ac.in/WEBPAGES/frmVerificationPage.aspx?SType=MGR
3	Verification of student data	https://erp.csjmu.ac.in/webPages/examination/exback/FrmStudentExamFormRollNoWise.aspx
4	Student Council	https://csjmu.ac.in/frontpage/student-council/
5	Anti Ragging Comittee	https://csjmu.ac.in/frontpage/anti-ragging-committee/
6	Rights of Persons with Disabilities	https://csjmu.ac.in/frontpage/the-rights-of-persons-with-disabilities/
7	Call Centre	https://csjmu.ac.in/facilities/call-centre/
8	Hobby Clubs	https://csjmu.ac.in/hobby-club/
9	Academic Calendar	https://csjmu.ac.in/frontpage/academic-calendar/
10	Affiliation Module login	https://affiliation.csjmu.ac.in/
11	Gyan Sanchay	https://gyansanchay.csjmu.ac.in/
12	Student Login	https://ssc.csjmu.ac.in/webpages/frmStudentLogin.aspx